



ST. LAWRENCE FLUORSPAR PROJECT

SR. Maintenance Planner – Plant Operations

Canada Fluorspar Inc. is seeking a highly motivated and team – oriented individual to join its team as SR. Maintenance Planner – Plant Operations. The ideal candidate will have demonstrated business acumen and the ability to see initiatives through to completion in a fast-paced work environment undergoing dynamic change.

Reporting to the Mill Manager, this position is based at the AGS Project site on a five (5) day on/two (2) day off work rotation. This position will be responsible for the overall continuous development of the maintenance and reliability programs to ensure maximum availability and reliability of equipment, as well as scheduling resources for preventative and predictive maintenance to maximize the availability and productivity of all equipment at least cost.

Duties / Responsibilities

Process Management

- Provide leadership to the maintenance planning function, ensuring work is being completed in a safe, efficient, and timely manner.
- Develop and manage the plant maintenance and reliability program by determining the specific maintenance work required to maximize the availability of equipment at minimum cost with minimum unplanned maintenance.
- Coordinate resources to maintain and enhance critical equipment performance and availability through best business practices.
- Establish good working relationships with other departments.
- Liaise with various suppliers to discuss maintenance, spare parts, and new products.

Section Resource Utilization

- Ensure that all records on machine / equipment utilization are up to date and accurate.
- Analyze trends and make adjustments to daily operational plans as necessary.
- Ensure achievement of maintenance targets by maintaining operational standards in area of responsibility.
- Assesses performance against objectives on a regular basis as per CFI’s policy and take corrective action where required.
- Participate in the development and management of the annual budget.

Planning Effectiveness

- Review daily, weekly, and monthly maintenance, reliability and operations schedules and performance reports within timelines established by the Plant General Foreperson.

CFI is an equal opportunity employer. We encourage all qualified applicants to apply. We thank all applicants for their interest, however, only those considered for an interview will be contacted.



- Implement and follow up on standard operating procedures to ensure the safe and effective operation of the section.
- Implement actions to optimize maintenance planning processes to improve performance and attain efficiency targets in the areas of equipment availability and utilization, and material consumption.
- Participate actively with the maintenance group to support the development of optimum maintenance plans.
- Develop and implement area work ownership with resources to maintain appropriate balance of workload with priority to equipment availability.
- Continuously develop and improve the overall Maintenance and Reliability programs
- Ensure short- and long-term maintenance, reliability, and operations plans, and schedules align with the Plant's strategic direction and goals.

Safety, Health and Environment Effectiveness

- Ensure adherence to CFI's safety, health, and environmental policy.
- Investigate accidents and near misses with a view toward positive action, through training,
- Improve on safety standards by participating in safety meetings, conducting safety interactions, and taking corrective action where required.
- Other duties as required.

Education / Experience / Skills

- Degree or diploma in a technical field or possess a valid Inter-Provincial trade qualification certificate in a related field.
- A minimum of five (5) years practical experience in planning and scheduling both short- and long-term maintenance initiatives.
- Previous supervisory experience complimented with a proven work record in preventative, predictive, and reliability maintenance programs in a process plant environment.
- Experience with computerized maintenance system a necessity.
- Plant equipment maintenance systems and operations
- Plant reliability programs
- Plant equipment maintenance standards, policies, procedures, and processes
- Plant equipment maintenance safety standards
- Preparation of maintenance budgets, work schedules and performance reports
- Short- and long-term maintenance planning
- Materials ordering and coordination procedures.
- Computer programs including common office software.

To apply, please forward a cover letter and resume by **5:00 pm on February 19th, 2021** to:

Posting #2021-004 – SR. Maintenance Planner – Plant Operations

ATTN: Human Resources Department

Email: careers@canadafluorspar.com

Fax: (709) 873-3335

CFI is an equal opportunity employer. We encourage all qualified applicants to apply. We thank all applicants for their interest, however, only those considered for an interview will be contacted.