



ST. LAWRENCE FLUORSPAR PROJECT

WAREHOUSEPERSON

Canada Fluorspar (NL) Inc. offers an exciting opportunity for a highly motivated and enthusiastic individual to join its procurement and logistics team as Warehouseperson. **This position is a FULL-TIME PERMANENT role and will be eligible to participate in the Company's group benefits plan.**

Reporting to the Procurement and Logistics Superintendent, this position will be based at the St. Lawrence Fluorspar Project and will work a five (5) day on / two (2) day off work schedule. This position will support the implementation of effective warehouse services and systems, by carrying out processes within the parameters of the overall materials management strategy.

Duties will include receiving and sorting incoming parts and supplies; reviewing requisition orders for accuracy and verifying orders are not available from current inventories; storing items in an orderly and accessible manner - including performing yard work; issuing parts and supplies for internal usage; maintaining records of orders and the amount, kind and location of parts and supplies on hand using a computerized inventory system; monitoring inventory levels as materials, equipment and stock are issued; reconciling physical inventories with computer counts.

The ideal candidate will have a minimum of two (2) years inventory control, freight, or logistics experience in a mining or heavy industrial environment. Intermediate computer skills including ERP systems, Microsoft Word, Excel and strong verbal and written communication skills are essential for this position. Interested candidates should possess a valid telehandler certificate (with experience), as well as a valid drivers license.

To apply, please forward a cover letter and resume by noon on **July 20, 2018** to:

POSTING #2018-054 – WAREHOUSEPERSON

ATTN: Human Resources Department

Email: careers@canadafluorspar.com

Fax: (709) 873-3335

CFI is an equal opportunity employer. We encourage all qualified applicants to apply. We thank all applicants for their interest, however, only those considered for an interview will be contacted.